



Health care you can count on.
Service you can trust.

Annual Filings & Trainings by Board Members

1. HIPAA Basics

- Annual Deadline: Spring 2024
- The Alliance's Compliance Department will send information on how to access online

2. Healthcare, Fraud, Waste & Abuse

- Annual Deadline: Spring 2024
- The Alliance's Compliance Department will send information on how to access online

3. Form 700

- Alameda County Board of Supervisors, Clerk of the Board, administers this form and will send you information. Each year you will complete the form and return it to the Alameda County Clerk.
- Annual Deadline: April 1, 2024

4. Sexual Harassment Prevention

- California law requires that all employers of 5 or more employees provide 1 hour of sexual harassment and abusive conduct prevention training to nonsupervisory employees and 2 hours of sexual harassment and abusive conduct prevention training to supervisory employees.
- Annual Deadline: Not required annually. Training must be done every two years

5. Navigating Employment Laws and Best Practices Training

- The Legal Department and/or outside counsel, in conjunction with Human Resources with the approval of the CEO, are requiring Alliance employees to engage in mandated learning regarding best practices in terms of hiring, recruiting, and employment laws applicable to the Alliance employees as an informational two-part training.
- Annual Deadline: April 30, 2024

6. Brown Act Training

- The Legal Department and/or outside counsel will provide training for Board Members and Alliance employees who regularly engage in Board or Standing Committee activities, including but not limited to the preparation of agendas or board materials, posting, or clerking meetings.
- Annual Deadline: May 31, 2024

7. Ethics & Public Service Training

- As part of the Alliance's ongoing commitment to the Political Reform Act, given its status as a public agency, the Legal Department and/or outside counsel will provide training for Board Members and Alliance employees regarding requirements of the Political Reform Act, including limitations on how public funds can be budgeted and/or spent (i.e., gift of public funds).
- Annual Deadline: September 30, 2024