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CAC Selection Committee Report

**Monday, September 30, 2024
11:45 am to 12:45 pm**

Alameda, CA 94502

AGENDA

CAC Selection Committee Meeting

September 30th, 2024
11:45 AM – 12:45 PM

In-Person and Video Conference Call

Oakland/Hayward Conference Room
1240 S. Loop Road
Alameda, CA 94502

PUBLIC COMMENTS: Public Comments can be submitted for any agenda item or for any item not listed on the agenda, by mailing your comment to: “Attn: Clerk of the Board,” 1240 S. Loop Road, Alameda, CA 94502 or by emailing the Clerk of the Board at brmartinez@alamedaalliance.org. You may attend meetings in person or by computer by logging in to the following link: [Click here to join the meeting](#). You may also listen to the meeting by calling in to the following telephone number: [1-510-210-0967](tel:1-510-210-0967) conference id [76385821#](#). If you use the link and participate via computer, you may use the chat function, and request an opportunity to speak on any agenda item, including general public comment. Your request to speak must be received before the item is called on the agenda. If you participate by telephone, please submit your comments to the Clerk of the Board at the email address listed above or by providing your comments during the meeting at the end of each agenda item. Oral comments to address the Board of Governors are limited to three (3) minutes per person. Whenever possible, the board would appreciate it if public comment communication was provided prior to the commencement of the meeting.

PLEASE NOTE: The Alameda Alliance for Health is making every effort to follow the spirit and intent of the Brown Act and other applicable laws regulating the conduct of public meetings.

1. CALL TO ORDER

A regular meeting of the Alameda Alliance for Health CAC Selection Committee will be called to order on September 30th, 2024, at 11:45 AM in Alameda County, California, by Rebecca Gebhart, Presiding Officer. This meeting is to take place in person and by video conference call.

2. ROLL CALL

3. AGENDA APPROVAL OR MODIFICATIONS

4. INTRODUCTIONS

5. CONSENT CALENDAR

(All matters listed on the Consent Calendar are to be approved with one motion unless a member of the CAC Selection Committee removes an item for separate action. Any consent calendar item for which separate action is requested shall be heard as the next Agenda item.)

6. COMMITTEE BUSINESS

- a) CAC OVERVIEW
- b) CAC SELECTION COMMITTEE CHARTER
- c) CAC SELECTION COMMITTEE ROLES AND RESPONSIBILITIES
- d) CAC DEMOGRAPHIC REPORT
- e) CAC CANDIDATES

7. UNFINISHED BUSINESS

8. PUBLIC COMMENT

9. ADJOURNMENT

NOTICE TO THE PUBLIC

The foregoing does not constitute the final agenda. The final agenda will be posted no later than 24 hours prior to the meeting date.

The agenda may also be accessed through the Alameda Alliance For Health's Web page at www.alamedaalliance.org

NOTICE TO THE PUBLIC

An agenda is provided for each CAC Selection Committee meeting. Please call the Clerk of the Board at 510-995-1207 for assistance or any additional information. Meeting agendas and approved minutes are kept current on the Alameda Alliance for Health's website at www.alamedaalliance.org.

An agenda is provided for each Committee meeting, which list the items submitted for consideration. Prior to the listed agenda items, the Committee may hold a study session to receive information or meet with another committee. A study session is open to the public; however, no public testimony is taken and no decisions are made. Following a study session, the regular meeting will begin at 3:00 PM. At this time, the Committee allows oral communications from the public to address the Committee on items NOT listed on the agenda. Oral comments to address the Committee are limited to three minutes per person. Staff Reports are available. To obtain a document, please call the Clerk of the Board at 510-995-1207.

Additions and Deletions to the Agenda: Additions to the agenda are limited by California Government Code Section 54954.2 and confined to items that arise after the posting of the Agenda and must be acted upon prior to the next Strategic Planning Committee meeting. For special meeting agendas, only those items listed on the published agenda may be discussed. The items on the agenda are arranged in three categories. **Consent Calendar:** These are relatively minor in nature, do not have any outstanding issues or concerns, and do not require a public hearing. All consent calendar items are considered by the Committee as one item and a single vote is taken for their approval, unless an item is pulled from the consent calendar for individual discussion. There is no public discussion of consent calendar items unless requested by the Committee.

Public Hearings: This category is for matters that require, by law, a hearing open to public comment because of the particular nature of the request. Public hearings are formally conducted and public input/testimony is requested at a specific time. This is your opportunity to speak on the item(s) that concern you. If, in the future, you wish to challenge in court any of the matters on this agenda for which a public hearing is to be conducted, you may be limited to raising only those issues which you (or someone else) raised orally at the public hearing or in written correspondence received by the Committee at or before the hearing. **Committee Business:** Items in this category are general in nature and may require Committee action. Public input will be received on each item of Committee Business.

Public Input: If you are interested in addressing the Committee, you may submit comments on any agenda item or on any item not on the agenda, in writing via mail to "Attn: Alliance Strategic Planning Committee," 1240 S. Loop Road, Alameda, CA 94502; or through e-comment at brmartinez@alamedaalliance.org. [You may also provide comments during the meeting at the end of each topic.](#)

Supplemental Material Received After The Posting Of The Agenda: Any supplemental writings or documents distributed to a majority of the Committee regarding any item on this agenda after the posting of the agenda will be available for public review. To obtain a document, please call the Clerk of the Board at 510-995-1207.

Submittal of Information by Members of the Public for Dissemination or Presentation at Public Meetings (Written Materials/handouts): Any member of the public who desires to submit documentation in hard copy form may do so prior to the meeting by sending it to the Clerk of the Board 1240 S. Loop Road Alameda, CA 94502. This information will be disseminated to the Committee at the time testimony is given.

Americans With Disabilities Act (ADA): It is the intention of the Alameda Alliance for Health to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Alameda Alliance for Health will attempt to accommodate you in every reasonable manner. Please contact the Clerk of the Board, Brenda Martinez, at 510-995-1207 at least 48 hours prior to the meeting to inform us of your needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

I hereby certify that the agenda for the Board of Governors was posted on the Alameda Alliance for Health's web page at www.alamedaalliance.org on September 27th, 2024, by 11:45 AM.



Clerk of the Board – Brenda Martinez

Community Advisory Committee (CAC) Overview

▶ What is the CAC?

- ▶ **Provides a Link Between the Alliance and Members:** CAC serves as a bridge between the Alliance and the community.
- ▶ **Services as an Advisory Role:** CAC members provide advice to the Alliance on cultural and linguistic services, health care programs, and policy concerns.
- ▶ **Member Representation:** CAC offers the Alliance a member's perspective on the needs and concerns of special groups, including:
 - Older adults
 - Persons with disabilities
 - Families with children
 - People who speak a primary language other than English.
- ▶ **CAC reports** directly to the **Board of Governors (BOG)**.

CAC Selection Committee Charter

▷ Background:

- ▶ **2024 DHCS Medi-Cal Contract:** Alliance must create a **CAC Selection Committee** that will select members of the CAC.
- ▶ The CAC SC reports to the **Alliance BOG**.

▷ SC Membership:

- ▶ Term of Service: **2 years** with possible reappointment by the Alliance BOG.
- ▶ Representation:
 - Persons on the Alliance's Governing Board, including:
 - Safety Net Providers including FQHCs
 - Dental Providers
 - Behavioral Health Providers
 - Indian Health Care Providers
 - Regional Centers (RC)
 - Home and Community-Based Service (HCBS) program Providers
 - Local Education Agencies (LEAs)
 - Persons and community-based organizations within the Alliance's Service Area.

▷ SC Meetings:

- ▶ Meet on an as-needed basis.
- ▶ Follow Brown Act Requirements.
 - SC meeting agenda and packet shall be posted on Alliance website at least 72 hours prior to meeting
- ▶ Voting and Attendance:
 - Votes require a quorum.
 - Virtual attendance needs approval.

▷ Officers of SC:

- ▶ Chair: BOG Chair
- ▶ Vice Chair: BOG Vice Chair

CAC SC Roles and Responsibilities

- ▶ SC Responsibilities include:
 - ▶ **Selecting members** of the CAC and **presenting** to **Alliance BOG** for final review/approval.
 - ▶ **Ensuring** CAC membership reflects the **Medi-Cal Member population** in Alameda County, including diverse representatives.
 - ▶ **Modifying** the CAC to **ensure community representation** and **engagement**.
 - ▶ **Including representatives** from diverse and hard-to-reach populations, focusing on health disparities and diversity in race, ethnicity, gender identity, sexual orientation, and physical disabilities.
 - ▶ **Replacing vacant CAC** seats within **60 days** when a member resigns or is unable to serve.



2024 CAC Demographic Report

CAC DEMOGRAPHIC REPORT

▷ Background:

- New 2024 DHCS Medi-Cal Contract requirement
- AAH must provide a CAC Demographic Report to the DHCS each year
- Demographic Report must include the make-up of CAC membership by:
 - race
 - ethnicity
 - disability status
 - language
 - county region
 - sex
 - sexual orientation
 - gender identity

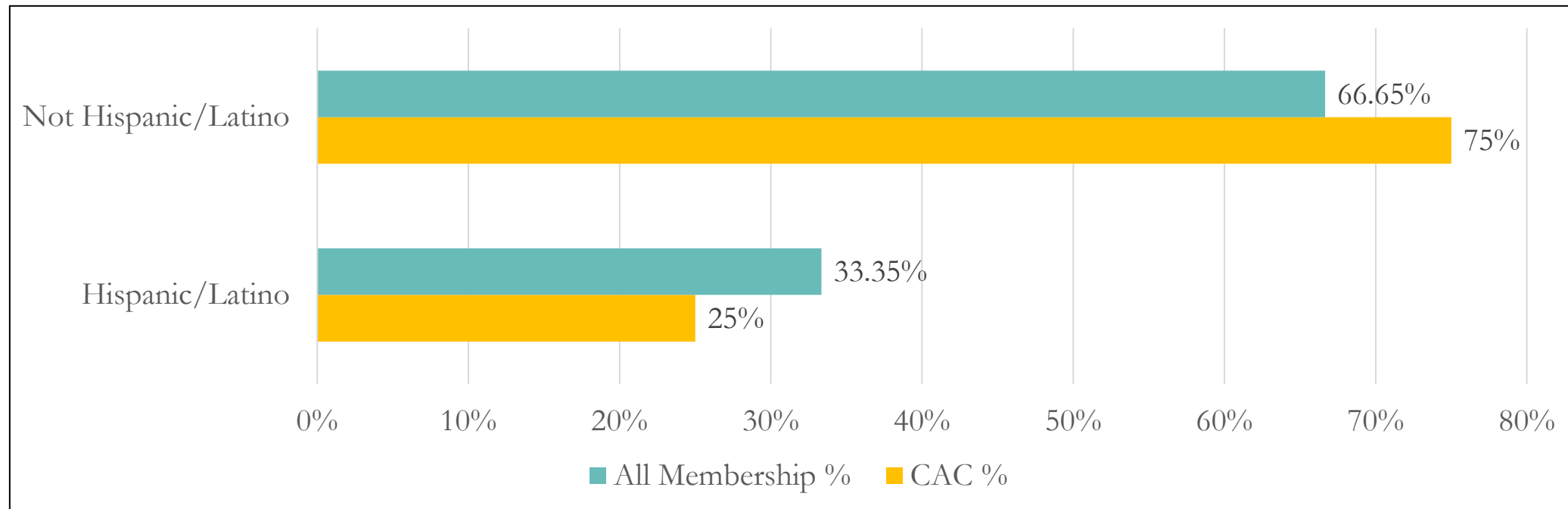
CAC Representation

CAC REPRESENTATION-CURRENT

▷ 12 CAC members

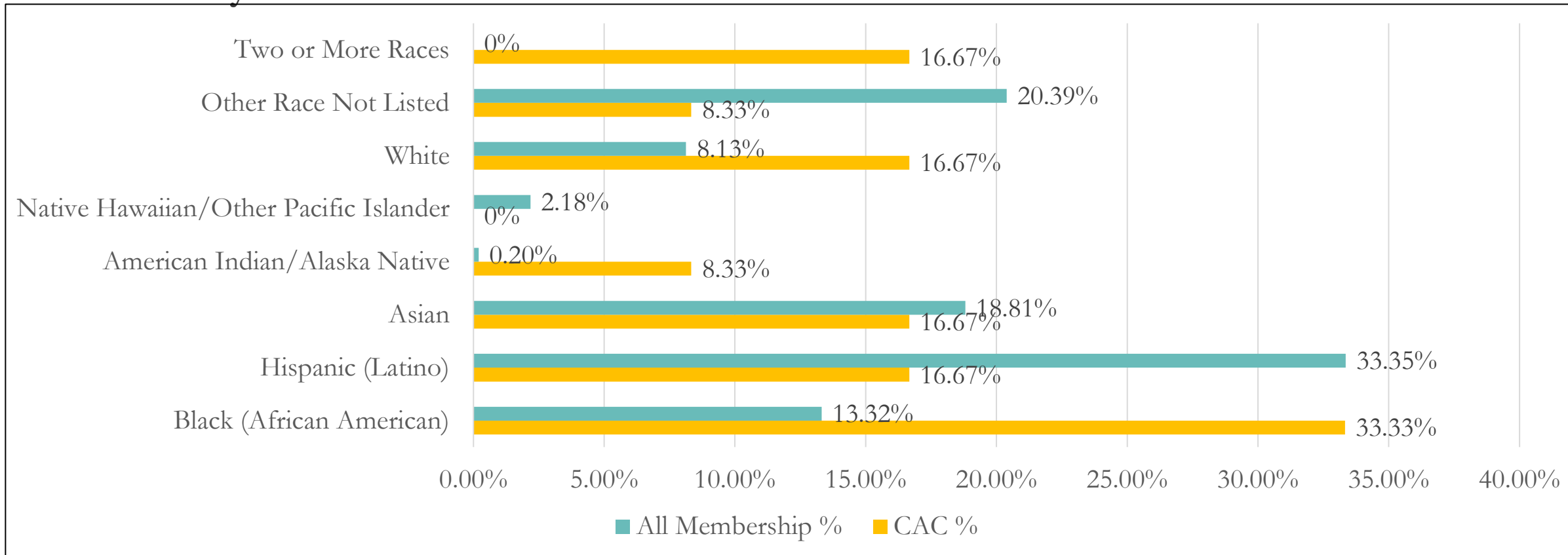
▷ By Demographics

▶ Race



▷ By Demographics

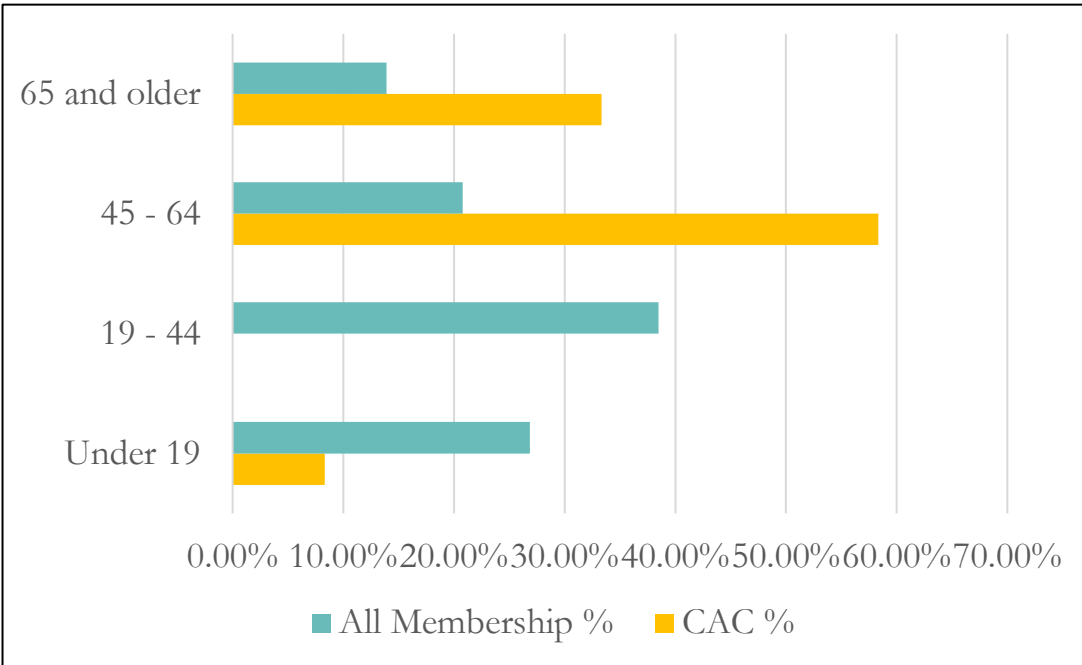
▶ Ethnicity



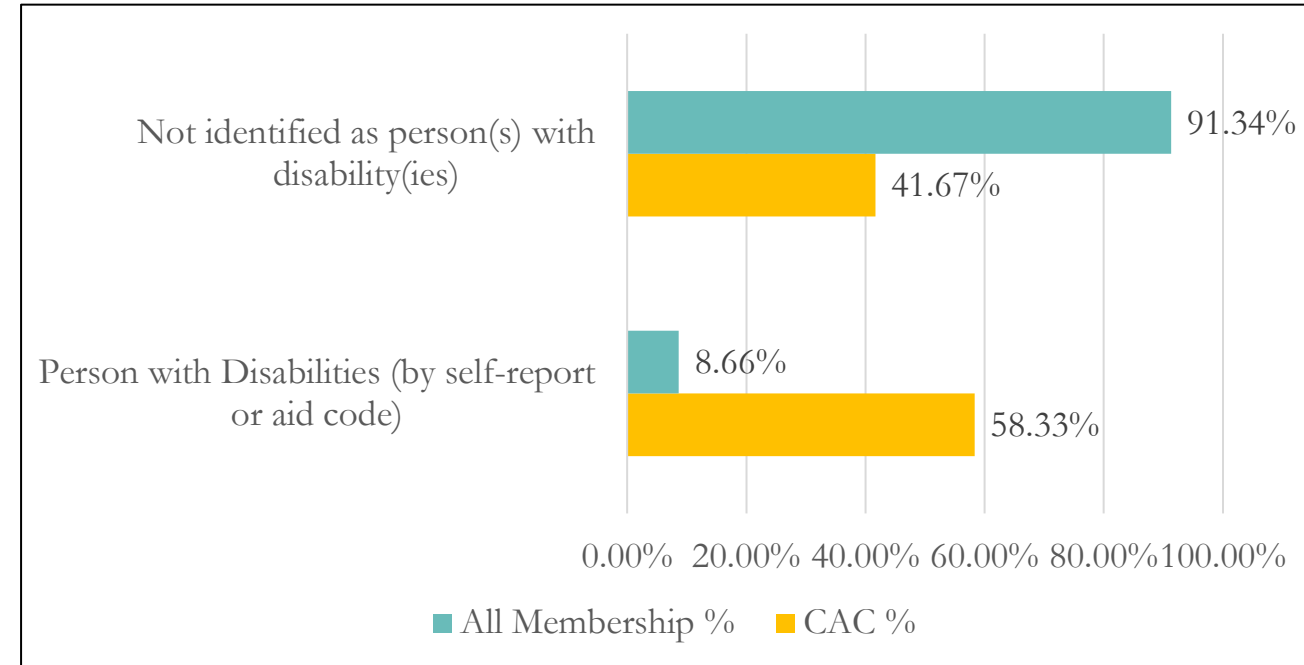
CAC REPRESENTATION-CURRENT

▷ By Demographics

Age



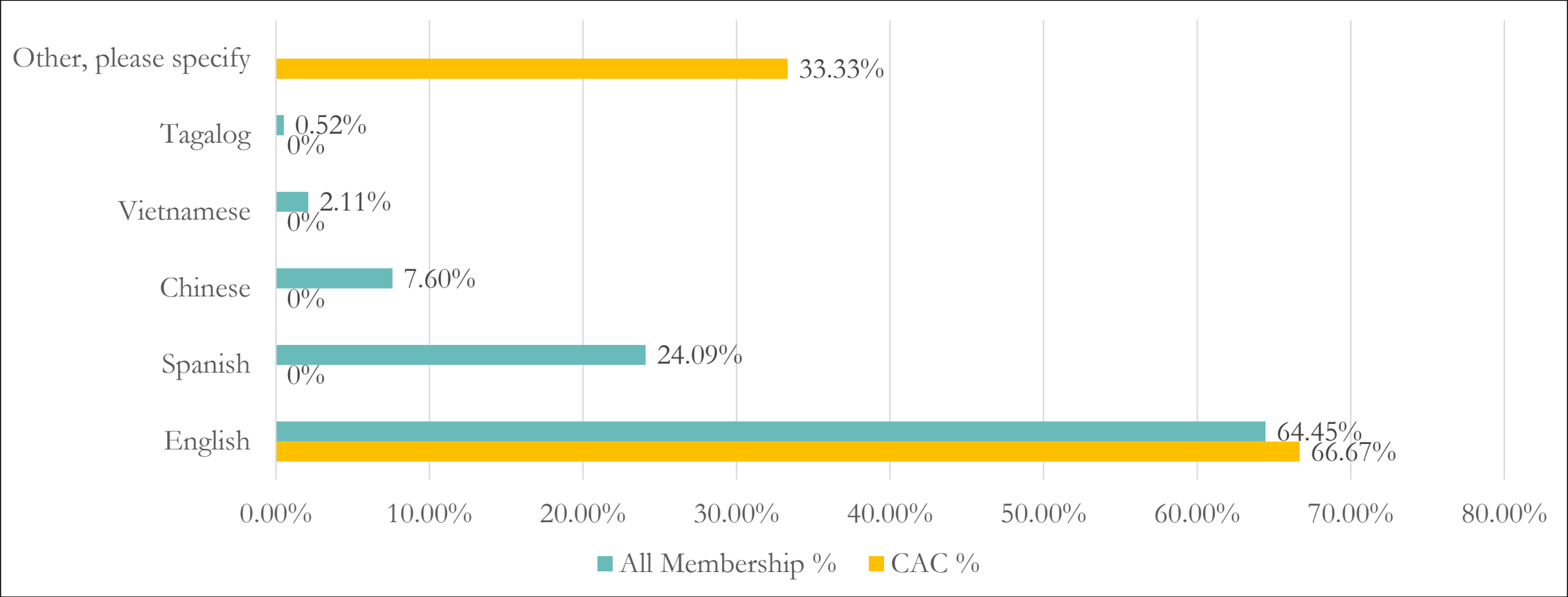
Disability



CAC REPRESENTATION-CURRENT

▷ By Demographics

▶ Language

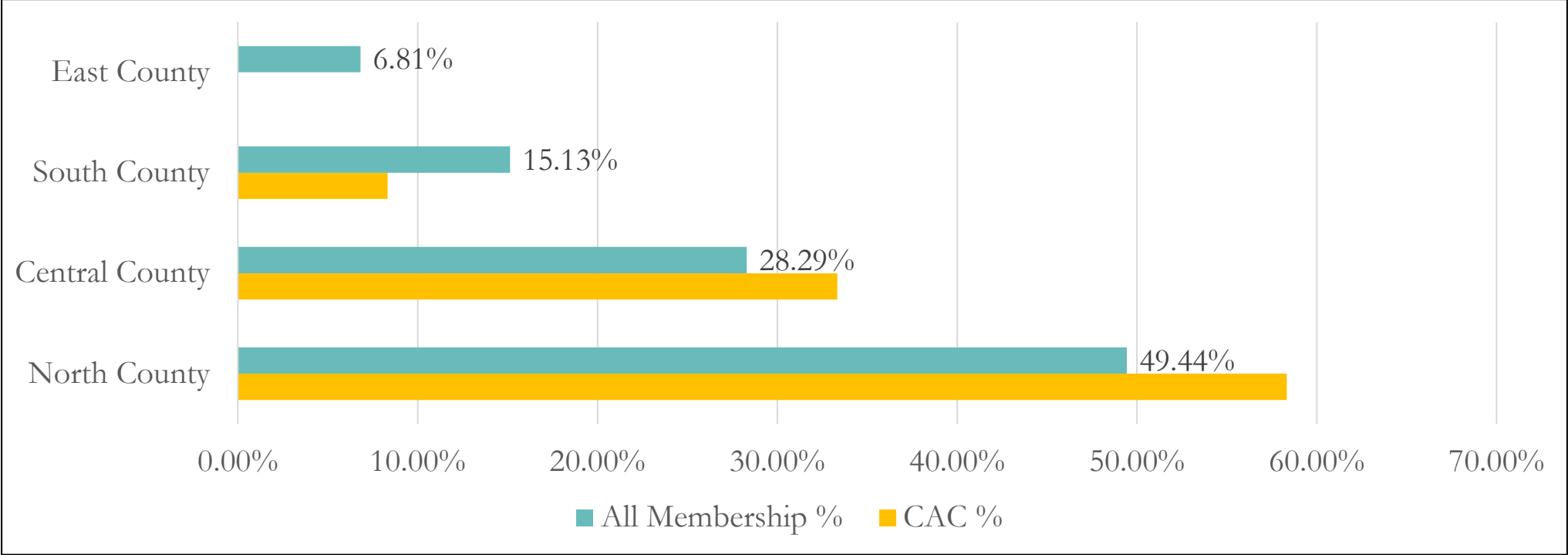


Source: Alliance Monthly Health Education Membership Report, March 2024 and CAC Demographic Report, April 2024

CAC REPRESENTATION-CURRENT

▷ By Demographics

▶ **County Region**

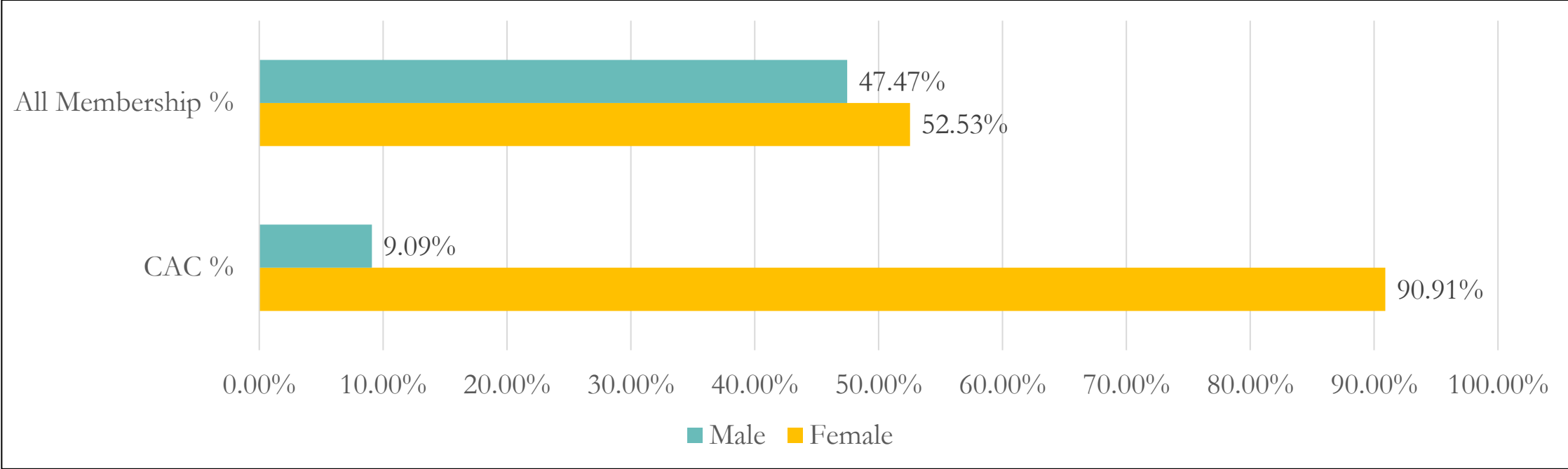


Source: Alliance Monthly Health Education Membership Report, March 2024 and CAC Demographic Report, April 2024

CAC REPRESENTATION-CURRENT

▷ By Demographics

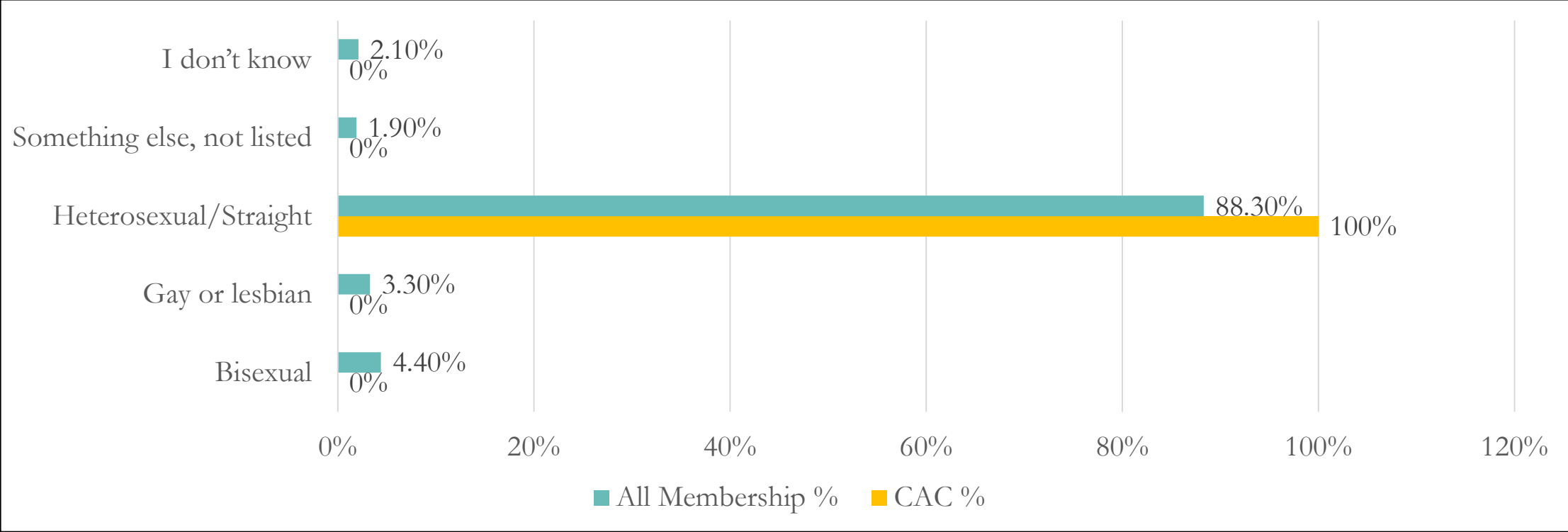
▶ Sex



Source: Alliance Monthly Health Education Membership Report, March 2024 and CAC Demographic Report, April 2024

▷ By Demographics

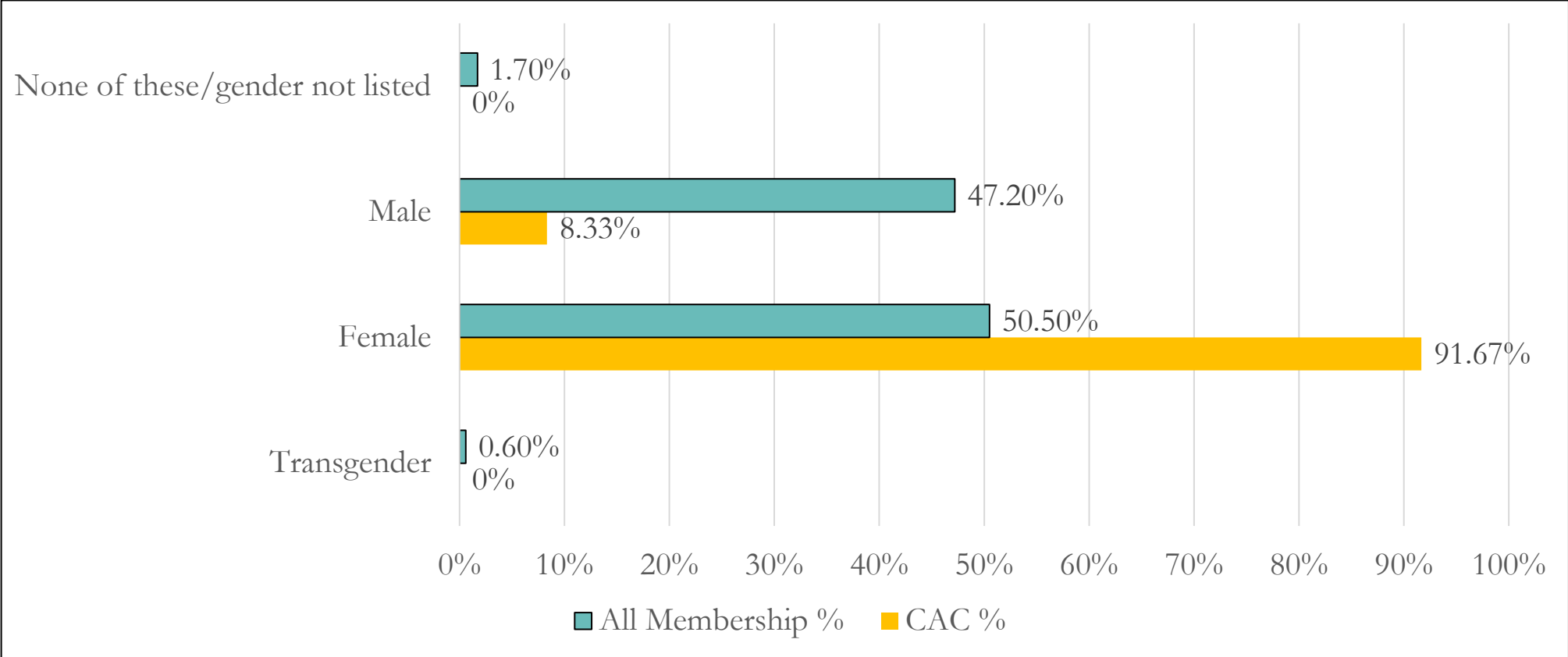
▶ Sexual Orientation



Source: Alliance Monthly Health Education Membership Report, March 2024 and CAC Demographic Report, April 2024

▷ By Demographics

▶ Gender Identity



Source: Alliance Monthly Health Education Membership Report, March 2024 and CAC Demographic Report, April 2024

CAC Representation-Gaps

▷ **Background:**

- ▶ Looked at gaps in CAC membership using:
 - CAC Demographic Survey
 - Overall Alliance membership

▷ **Areas of Recruitment:**

- Limited English Proficient (LEP)
- Men
- Ages 19-44
- Diverse racial and ethnic backgrounds
- Diverse genders, gender identities, sexual orientation and physical disabilities
- Live in Tri-Valley (East County) and Tri-City (South County)



CAC Candidate Review Process

CAC CANDIDATE-REVIEW PROCESS

CAC Planning Team

Activities:

- Identify interested members or community-based organizations.
- Assist with application.

Activities:

- Call for a CAC SC meeting.
- Present summary of applicants to CAC SC.
- CAC SC votes to approve candidates.

CAC Candidate Recruitment

Create CAC Candidate Summaries

Present CAC Member Interests to CAC SC for Review/Vote

Present CAC Candidates to Alliance BOG for Review/Approval

CAC Planning Team

Activities:

- Use application to summarize applicant background, including demographic, and reason for the interest.

Activities:

- SC Chair presents list of approved CAC candidates to BOG.
- BOG votes to approve.

▷ Name and Demographics:

Name: Kerri Lowe

Age Group: 36-50

Language: English

Race/Ethnicity: Asian

▷ Organization:

- ▶ Alameda County Public Health Department

▷ Background:

- ▶ Worked as a Social Worker in the Pediatric Hematology/Oncology Department.
- ▶ Currently works as a public health tuberculosis (TB) Social Worker.
- ▶ Works closely with Alliance members.

▷ **Reason(s) for Interest:**

- ▶ Advise the Alliance on how best to increase member access to care.
- ▶ Help the Alliance better service members of different cultures and abilities.
- ▶ Inform the Alliance about member health needs.
- ▶ Provide input and help shape Alliance programs.

Thank you!

Please contact us if you have any questions.

Linda Ayala, Director, Population Health and Equity

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