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| **Meeting Name:** | Health Care Quality Committee | | |
| **Date of Meeting:** | January 17, 2019 | **Time:** | 6:00-8:00 PM |
| **Meeting Coordinator:** | Nicole Sardella | **Location:** | **Oakland Conference Room** |
| **Call In Number:** | 510-340-9365 | **Webinar:** | https://www.uberconference.com/nsardella |

| I.   Meeting Objective |
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| To improve quality of care for Alliance members by facilitating clinical oversight and direction. |
| Quorum: |

| I.   Members | |
|---|---|
| **Name** | **Title** |
| Steve O'Brien, MD | Chief Medical Officer, Alameda Alliance for Health |
| Aaron Chapman, MD | Alameda County Behavioral Health Care Services |
| Wesley Lisker, MD | Kaiser Permanente |
| Laura Miller, MD | Community Health Center Network |
| Ghassan Jamaleddine, MD | Alameda Health System |
| James Florey, MD | Children First Medical Group |

| III.   Meeting Agenda | | | |
|---|---|---|---|
| **Topic** | **Document** | **Responsible Party** | **Vote to approve or Information** |
| **Call to Order/Roll Call** | | S. O'Brien | |
| 1. **Approved Meeting Minutes:**<br>    a.   HCQC Meeting Minutes 11/15/2018<br>    b.   Utilization Management  - 11/30/18<br>    c.   Cultural & Linguistic Services 11/14/18<br>    d.   IQIC – 10/18/18, 12/5/18<br>    e.   Pharmacy & Therapeutics 9/11/18<br>    **f.**   Joint Operations Meetings<br>        **i.**   Beacon – 8/16/18<br>        **ii.**   Hanna – 12/18/18<br>        **iii.**   IEC -10/19/18<br>        **iv.**   LogistiCare – 11/13/18, 12/10/18 | HCQC Meeting Minutes 01.17.2019.z | S. O'Brien | Approved by quorum on, Date 2018 with no comments or changes. |

| III.   Meeting Agenda | | | |
|---|---|---|---|
| **Topic** | **Document** | **Responsible Party** | **Vote to approve or Information** |
| **2.   Policies & Procedures:**<br><br>a.   Vote to Retire<br>    i.   QI-102 Clinical Practice and Preventative Health Guidelines<br>    ii.   HED-005 Prenatal Risk Assessment<br>b.   Updates:<br>    i.   QI-104 Potential Quality Issues<br>    ii.   QI-107 Appointment Access & Availability Standards<br>      1.   Timely Standards – Call Answer Time Discussion<br>    iii.   QI-114 Monitoring of Access & Availability Standards<br>      1.   Timely Standards Measured By<br>    iv.   QI-116 Provider Appointment Availability Survey<br>    v.   QI-134 Medical Record Review Over Read<br>    vi.   UM-036 Continuity of Care | HCQC Policies and Procedures for E-Vote<br><br>QI 107 Attachment Timely Access Standa<br><br>QI 114 Attachment Timely Access Standa | | Approved by quorum on, Date 2019 with no comments or changes. |
| **3.   Chief Medical Officer Alameda Alliance Update** | | Dr. O'Brien | Informational |
| **4.   Trauma Informed Care** | | Dr. James Florey & Dr. Dayna Long | Informational |
| **5.   Follow-Up Items:**<br>a.   None | | | |
| **6.   HCQC Charter** | HCQC Charter Draft.docx | S. Bhatt | Vote |
| **7.   Quality Improvement Work Plan Q4 2018 Update** | QI Workplan Q4 2018 Update.pdf | S. Bhatt | Informational |
| **8.   Utilization Management Work Plan Q4 2018 Update** | Verbal Update | J. Miller | Informational |

| III. Meeting Agenda | | | |
|---|---|---|---|
| **Topic** | **Document** | **Responsible Party** | **Vote to approve or Information** |
| 9. **Quality Improvement Initiatives**<br>    a. **Clinic Days**<br>    b. **Initial Health Assessment Auditing Report** | Quality Initiatives Executive Summary.d<br><br>09b IHA Summary Report_ Jan 2019.DC | S. Bhatt | Informational |
| 10. **Exempt Grievance Oversight Report** | Q3 Q4 2018 PQI Exempt Grievance Re | S. Bhatt | Informational |
| 11. **Pharmacy & Therapeutics Update** | HCQC Pharmacy Update Jan 2019.doc | H. Lee | Informational |
| 12. **Public Comment** | | S. O'Brien | |
| 13. **Adjournment** | | S. O'Brien | Next meeting: March 21, 2019 |